



# Fraser Coast

## Technology Challenge

Inspiring Young **m**inds



### STALL SITE VENDOR APPLICATION

#### BUSINESS /ORGANISATION DETAILS

Company Name: .....

ABN: ..... Email: .....

Contact Person: ..... Position: .....

Business Address: .....

.....

Business Phone: ..... Mobile Number: .....

Nature of Business: (eg. Food, Ride, Market Stall, Display, etc): .....

Products to be sold: .....

.....

.....

N.B. only products noted on this form may be sold at the time of the event.

Organisers reserve the right to cease or restrict the sale of products at the time of the event due to similarity to other vendors, or it is deemed unsuitable.

#### SITE DETAILS

Please indicate site type: ..... (See definitions on bottom of page 2)

☐ Market Stall \$15.00    ☐ Food Vendor \$50.00    ☐ Ride Vendor \$50.00    ☐ Not for Profit Stall - no charge

Does your site require access to electricity?    ☐ YES    ☐ NO

Are you a registered Not-For-Profit Business?    ☐ YES    ☐ NO

**Note – Not for Profit Sites are at no charge.**

**Powered sites available, but are limited to the designated areas of service, generators are not allowed to operate unless there is a power outage.**

#### INSURANCE, LICENSES & PERMITS

Each business is responsible for having the appropriate insurances, license and permits to participate at this event.

You will need to provide a copy of your Certificate of Currency from your Insurance Company, and relevant licenses & permits for us to accept the application.

☐ I/we understand that Insurance is, and industry dependent licenses and permits may be, required and agree to supply the appropriate documents to complete application.

#### PAYMENT DETAILS

Where a payment is required an invoice will be prepared and forwarded to your Accounts Contact for payment. Payment is required via direct deposit either by internet transfer or bank branch deposit. Payment must be received prior to the event to confirm placement.

Contact Person for Accounts: .....

Phone Number: ..... Mobile Number: .....

Email: .....

#### TERMS & CONDITIONS

☐ I/we agree that I/we have read the Terms & Conditions and agree to be bound by the Terms & Conditions set forth in this document.

Signature/s: ..... Date: .....

Name/s: .....

Please return this completed form and supporting documents by email to:

Fraser Coast Technology Challenge    [admin@frasercoasttechnologychallenge.com](mailto:admin@frasercoasttechnologychallenge.com)



# Fraser Coast

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*Inspiring Young Minds*



## Terms & Conditions

### THE CONTRACT

1. The term 'Organiser' refers to the Fraser Coast Technology Challenge.
2. The term 'Exhibitor' and 'Supporter' includes any person, firm, business, company or corporation and its employees and agents identified in the Fraser Coast Technology Challenge Application Form or acting on behalf of registered person, firm, business, company or corporation.
3. A "Contract" is formed between the Organiser and Exhibitor and/or Supporter when the Organiser accepts the signed Fraser Coast Technology Challenge Application Form.
4. The Terms and Conditions must be strictly adhered to. Amendments may be made by the Organiser, in which case, the Exhibitor will be notified in writing.
5. The Organiser reserves the right in unforeseen circumstances to amend or alter the exact site of the location of the exhibiting sites.
6. The Organiser reserves the right to change the event layout if necessary.
7. The Organiser may refuse without limitation to permit activity within the event or may require cessation of particular activities at their discretion.
8. The Organiser reserves the right to specify maximum heights, widths and depths of event sites including display/advertising materials.
9. The Organiser may determine the hours during which the Exhibitor will have access to the event location for the purpose of setting up and dismantling.
10. The Exhibitor will specify conditions relating to the movement of goods and displays, prior, during and after the event.
11. The Organiser will accept no liability for loss, theft or damage of equipment, furniture, stock/goods or advertising/marketing items displayed or used by the Exhibitor. Any goods are left on site at your own risk.

### OBLIGATIONS AND RIGHTS OF THE EXHIBITOR

13. The Exhibitor must ensure that all accounts are finalised and paid by the start date of the event.
14. Solely, the Exhibitor shall occupy the space allocated under this agreement. Such space shall not be re-allocated or be occupied by any entity other than the Exhibitor.
15. The Exhibitor must use allocated space only for the display and promotion of goods and/or services within the scope of the event.
16. The Exhibitor must comply with all directions/requests issued by the Organiser.
17. The Exhibitor acknowledges that the Organiser will not be able to provide assistance in tracking lost or stolen property.
18. The Exhibitor shall be liable for any damages caused to the property of the event venue. The trustees/owners of the venue together with the Organiser shall be the sole judges as to whether damage has occurred.

### SITE LAYOUT AND CONSTRUCTION

19. Exhibitors carry all responsibility for arranging the design and layout of their designated site, including the use of display items.
20. Exhibitors carry all responsibility for ensuring the safe access and use of their site by their employees/agents and patrons visiting the event.

### INSURANCE AND LIABILITY

21. All Exhibitors must have Public Liability Insurance for the period of the exhibition and must be able to produce this documentation immediately at the request of the Organiser.
22. Exhibitors must insure, indemnify and hold the Organiser harmless in respect of all damages, injuries, costs, claims, demands, expenses and interest for which the Organiser may become liable.
23. The Organiser shall not be responsible or liable for any damage claimed by any person or persons who may be injured whilst in the area allocated to the Exhibitor. The Exhibitor agrees to indemnify the Organiser for any loss suffered in the event of any claim made against the Organiser.
24. The Organiser, the venue, the Organising Committee cannot accept liability for any loss or damage to property sustained or occasioned from any cause whatsoever.

### TERMS OF PAYMENT AND CANCELLATIONS

25. Cancellation must be advised in writing.
26. No Exhibitor shall occupy allocation space until all monies owing to the Organiser by the Exhibitor are paid in full.
27. The Exhibitor/Supporter accepts that a cancellation fee of 50% of the total contracted cost will be retained by the Organiser if cancellation occurs within 7 days of the event date.
28. The Exhibitor/Supporter accepts that if a cancellation refund is due then this will occur via electronic bank transfer within 14 days of receipt of written cancellation notice.
29. The Exhibitor/Supporter accepts that non-attendance on the day of the event does not qualify for a refund

### DEFINITIONS

Market Stall – Is a stall for selling non-food related products or services

Food Vendor – Is a stall for selling food items as their product

Ride Vendor – Is an activity, game or ride that may charge a fee for service

Not for Profit Stall – Is a voluntary, community group or other organisation providing a service, promoting information or displaying their products for no money excepting for fundraising or charity purposes.